



**Budget Amendment
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 6
AGENDA DATE: Thu 03/10/2005
PAGE: 1 of 2**

SUBJECT: Approve an ordinance authorizing acceptance of \$171,596 in carry-forward grant funds from the U.S. Department of Health and Human Services, Office of the Secretary, Office of Public Health and Science, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities and amending the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$171,596 for a total grant amount of \$553,973 to build the capacity of small and start-up community-based organizations for increased HIV/AIDS services and decrease AIDS infection in communities of color.

AMOUNT & SOURCE OF FUNDING: Carry-forward funding in the amount \$171,596 is available from the U.S. Department of Health and Human Services, Office of the Secretary, Office of Public Health and Science, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities. The grant period is August 1, 2004 through July 31, 2005. No City match is required.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Health and Human
DEPARTMENT: Services

**DIRECTOR'S
AUTHORIZATION:** David Lurie

FOR MORE INFORMATION CONTACT: Shannon Jones, Asst. Director for Public Health and Community Services, 972-5416; Odessa Pierce, HHSD Manager, 972-5651; Linda Terry, Agenda Coordinator, 972-5023

PRIOR COUNCIL ACTION: Amendment of the Fiscal Year 2004-2005 Operating Budget to accept second year funding of the grant, September 13, 2004 .

BOARD AND COMMISSION ACTION: N/A

Background

The federal government identified a critical gap in HIV/AIDS – related services provided by organizations of color, targeting hardly reached populations, especially within populations of color. This grant program is designed to build capacity in organizations of color providing services to individuals of color. This is the second year of the three-year demonstration grant project. Although the first grant year began August 1, 2003 and ended July 31, 2004, staff was not hired to begin the project until February 2, 2004. The delay in implementation resulted in unused funds for the first year. This request is for approval to accept the carry forward of the first year unused funds.

These funds will be used to purchase computers and printers for CBOs receiving intensive technical assistance so that they all have computer capability for installation and application of proposed software. CBOs receiving intensive technical assistance use of the equipment will allow for the enhancement of existing skills and the acquisition of new ones. Part of the unused funds will be used to award mini-grants.



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CBOs receiving intensive technical assistance may apply for up to \$10,000 in grant funds to build capacity in their organizations. The mini-grant process allows these CBOs incentive while also serving as a training tool. A portion of the unused funds will be used to host an areawide strategic planning session to address how best to meet the needs caused by HIV/AIDS in communities of color in Austin/Travis County and the surrounding counties that access services here.

Performance Measures

Department Goal

The overarching goal of HHSD is to promote a healthy community, which reflects social equity.

Outcomes/Outputs

The grant performance measures are not changed by use of these carry-forward funds.

- Strengthen the sustainability of organizations of color providing services to people of color: Seven (7) community-based organizations (CBOs) will participate in fiscal accountability and program development training. Project staff will provide at least ten (10) intense one-on-one sessions with the CBOs to ensure a functional understanding of the concepts, following the classroom training.
- Increase information and thereby potentially access to care for targeted populations: Project staff will develop a computer based information and referral component by July 31, 2005
- Expand knowledge base and skill sets of targeted organizations: Targeted organizations [7 CBOs minimum] will receive training in database management and accounting software. Project staff will provide at least ten (10) intense one-on-one sessions with the CBOs to ensure a functional understanding of the skill sets, following the classroom training.

Use of these additional funds will allow the project to purchase computer equipment that is necessary for any organization's survival in this competitive environment. Funding also assists project CBOs to enhance their proposal writing skills, while providing some financial assistance through the mini-grants. A critical piece for performance is planning. The additional funds permit the project to host a strategic planning process that will focus on needs and gaps in service to the project's target population, and how best to configure a more inclusive service system to fill the gaps and meet the needs.

Requested Council Action

Council is requested to approve an ordinance authorizing acceptance of \$171,596 in carry-forward grant funds from the U S Department of Health and Human Services, Office of the Secretary, Office of Public Health and Science, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities and amending the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$171,596 for a total grant amount of \$553,973 to build the capacity of small and start-up community-based organizations for increased HIV-AIDS services and decrease AIDS infection in communities of color.

OPERATING BUDGET Fiscal Note

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

3-Mar-05
Ordinance
Health and Human Services

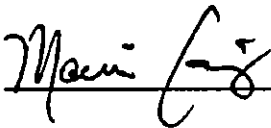
Approve an ordinance authorizing acceptance of \$171,596 in carry-forward grant funds from the U.S. Department of Health and Human Services, Office of the Secretary, Office of Public Health Services, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities and amending the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$171,596 for a total grant amount of \$553,973 to build the capacity of small and start-up community-based organizations for increased HIV-AIDS services and decrease AIDS infection in communities of color.

FINANCIAL INFORMATION:

| | <u>Approved Budget</u> | <u>Impact of this Action</u> | <u>Amended Budget</u> |
|---|----------------------------|----------------------------------|---------------------------|
| Special Revenue Fund HIV Technical Assistance 08/1/04 - 07/31/05 2004-05 | \$382,377 | \$171,596 | \$553,973 |
| TOTAL | <u>\$382,377</u> | <u>\$171,596</u> | <u>\$553,973</u> |
| FTEs | 6.00 | 0.00 | 6.00 |

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$171,596 is available from the U S Department of Health and Human Services, Office of the Secretary, Office of Public Health, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities. No City match is required.

Budget Office:



Date:

2-18-05

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS AND AMENDING THE FISCAL YEAR 2004-2005 HEALTH AND HUMAN SERVICES DEPARTMENT OPERATING BUDGET OF ORDINANCE NO. 040913-01 TO APPROPRIATE GRANT FUNDS; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

PART 1. The Council authorizes the acceptance of \$171,596 in carry-forward grant funds from the United States Department of State Health and Human Services, Office of the Secretary, Office of Public Health and Science, Office of Minority Health Technical Assistance and Capacity Development Demonstration Grant Program for HIV/AIDS-Related Services in Minority Communities.

PART 2. The Council amends the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$171,596 to build the capacity of small and start-up community-based organizations to increase HIV-AIDS services and decrease AIDS infection in communities of color.

PART 3. The Council finds that the need to amend the budget constitutes an emergency, a grave public necessity, and an unusual and unforeseen condition that could not, by reasonable diligence, have been included in the original budget for the current fiscal year. Because of this emergency, this ordinance takes effect immediately on its passage for the immediate preservation of the public peace, health, and safety.

PASSED AND APPROVED

_____, 2005 §
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 Will Wynn
 Mayor

APPROVED: _____
 David Allan Smith
 City Attorney

ATTEST: _____
 Shirley A. Brown
 City Clerk